



Ysgol Bro Gwaun

Polisi Ymddygiad Behaviour Policy

Approved: Governor's Committee October 2017

Review Policy: Every three years

Date of Next Review: October 2018

Polisi Ymddygiad - Ysgol Bro Gwaun

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Aims

To develop in the pupils a sense of self-discipline and acceptance of responsibility for their own actions:

- Encourage pupils to have respect for rules, laws and all forms of authority
- To create the conditions for an orderly community in which effective learning can take place, in which there is mutual respect between all members and
- where there is proper concern for our environment
- To ensure that the school is a safe environment for all pupils and staff
- To create a positive and disciplined framework to maintain the positive ethos of the school

These aims are best achieved in a relaxed, pleasant atmosphere in which pupils are able to give their best, both in the classroom and out, and are encouraged and stimulated to fulfil their potential.

Every child has a right to learn and no child has the right to disrupt the learning of others.

This demands a positive policy encouraging appropriate attitudes through rewards and praise. We aim to prevent unacceptable behaviour and use the effective tool of Restorative Practice rather than to react to it with sanctions.

Code of Conduct

Pupils are made aware of the school rules and are expected to adhere to them. Every new family receives a copy of the Code of Conduct. Parents are expected to discuss the importance of this with the child. Pupils and parents are asked to sign the Home School Agreement and to return a copy to school.

Pupils are more likely to accept a school's code of conduct if it is clearly understood, consistently applied and seen to be reasonable and effective. Pupils need to see that rewards and sanctions are used consistently and fairly. However, it is important that our policy takes account of pupils' special needs, particularly those of an emotional and behavioural nature.

The one rule for all of us in school is everyone will act with courtesy and consideration for others at all times. This means that:

- Respect is shown to everyone.
- Bullying of any sort will not be tolerated.
- We will not disrupt other children's learning.
- We will be kind and gentle towards everyone and never show aggression to others.
- We will speak nicely to one another and never use bad, aggressive or threatening language.
- We will move gently and quietly around the school.
- We will help to keep the school clean and tidy by putting litter in bins, keeping walls and furniture unmarked and taking great care of displays and other people's work.
- We will leave valuables at home or hand them into the office for safe keeping during school hours (e.g. hand held computer game consoles and jewellery).
- Mobile phones will be handed in to the office and collected at the end of the school day.
- We will take care of our own property and other people's property. Other children's belongings must not be taken or borrowed unless permission has been given.
- We are a healthy eating school so we try to eat healthy.
- We are an eco-friendly school and therefore take care of resources and use them sustainably.

- We will be good ambassadors when representing the school.
- We will always try to understand other people's point of view.
- We will remain in the designated areas in the playground at playtimes (or if wet to remain in the designated corridors or classrooms).

KS3 Praise Systems:

Classcharts: Classcharts merit points will be placed on pupils' accounts for good work and effort etc. Points will be collected at the end of every term and pupils will receive certificates and move forward through the bronze, silver and gold awards.

Pupils of the week: Pupils will be nominated if they have worked extremely well and they will receive a letter home and a certificate in assembly.

Wonder wall: The names of FSM pupils who have worked well will be placed on sticky notes during the week and their names will be placed on the wonder wall board. YPM's to praise the pupils in an assembly.

Feel good Friday phone call: Staff will nominate pupils who deserve a Friday phone call for outstanding work and effort in lessons or in any extracurricular activities.

Lunch with the Head: Pupils who show a constant commitment to whole school activities will be offered a free lunch with the Headteacher.

Postcards: SMT/YPM/ALNCo postcards to be issued to pupils who take part in assemblies, achieve well in extra-curricular events, maintain excellent attendance etc.

KS4 & 5 Praise Systems:

Classcharts: Classcharts merit points will be placed on pupils' accounts for good work and effort etc. Points will be collected at the end of every term and pupils will receive certificates. Pupils with a high amount of stars will be entered into a prize draw (consisting of money/gift cards!)

Pupils of the week: pupils will be nominated for working extremely well and they will receive a letter home and a certificate in assembly

Wonder Wall: FSM pupils who have worked well to be nominated on sticky notes and names placed on the wonder wall board. YPM's to praise the pupils in assembly

Feel good Friday phone call: Staff will nominate pupils who deserve a Friday phone call for outstanding work and effort in lessons or in any extracurricular activities.

Lunch with the Head: Pupils who show a constant commitment to whole school activities will be offered a free lunch with the Headteacher

Postcards: SMT/YPM/ALNCo postcards to be issued to pupils who take part in assemblies, achieve well in extra-curricular events, maintain excellent attendance etc.

**A termly Praise Calendar is followed throughout the year and pupils are praised for positive effort, attainment, progress and attendance.

Sanctions: C System

WARNINGS: Warnings can be issued before the C system begins

C1: 10 minute class teacher detention – note in planner

C2: 20 minute class teacher detention – note in planner

C3: 20 minute HoD detention – note in planner and letter sent home by HoD

C4: Lunchtime detention - CYFLE – C4 letter sent home by YPM (pupils in C5 will also be present)

SMT: After School Detention for poor corridor conduct and noncompliance with C4 rules – a letter will be sent home by SMT

C5: Whole day in CYFLE. A C5 incident report sheet will be completed by the YPM and Miss Rhian Lewis (ALN co-ordinator) to be informed. Regular attendees to Cyfle will need an AP/PSP plan meeting with SMT/YPM/ALNCo before returning to mainstream classes. Pupils will not return to mainstream classes unless the meeting has taken place.

Exclusion: Pupils can be excluded from school for a period of time if behaviour deems inappropriate and all C sanctions have failed. Work will be supplied for pupils who are excluded. A re-integration 'Back on Track' meeting with the Youth Service, parents and pupil MUST take place before the pupil can attend any mainstream lessons. Review meetings will also take place to avoid any further exclusions or behaviour issues.

Restorative practice is used in order to restore relationships between individuals. Strategies are provided by the ALNCo (refer to the pupil profiles and ALN packs). CYFLE will be used as an internal suspension facility at times if any welfare issues arise (refer to the CYFLE documentation).

If a pupil needs to be removed from a class, the teacher must ask the pupil to stand outside the class quietly. If the pupil continues to disrupt outside the pupil is to be sent to the HoD. If the member of staff is the HoD or if the pupil refuses to leave a class, a pupil will be sent to the office and SMT or CYFLE staff will support. Pupils cannot be sent automatically to CYFLE.

If a pupil walks out of a lesson or doesn't attend the lesson without permission, the teacher must inform the attendance officer and the pupil will attend CYFLE for the day. HoD needs to follow this up.

If a member of staff wishes to formally send a pupil to CYFLE for a period of time (due to behaviour issues) the HoD must speak to the YPM and between both a CYFLE referral sheet must be completed. CYFLE is a behaviour support system where CORLAN is only a support system for pupils. All referrals to CYFLE must go through AF and all referrals to CORLAN must go through the ALNCo.

Pupils caught smoking will receive a C4 and will be required to watch a DVD on health risks associated with smoking.

Mobile phones and all electronic devices are banned due to safeguarding issues. If a pupil is caught with a device during school time they must hand it over and parents will need to collect the device. If a pupil refuses to hand the device over it will automatically lead to a C5.

Expectation of the week

Staff and pupils will be notified every Friday morning of the expectation of the week for the following week. Pupils who adhere consistently to the Expectation of the week will receive points on class charts.

The Behaviour Wheel poster and Behaviour Pyramid

The behaviour wheel poster and pyramid will be displayed in every classroom – staff must refer to these whilst talking the pupils through the behaviour policy.

Classroom Organisation – maintaining discipline

On occasion children will test the boundaries of acceptable behaviour. The key is a positive approach and a fundamental appreciation of well-being factors that can affect a pupil's behaviour.

Relationships are vital. If pupils are greeted with a smile and a friendly word, they are likely to respond positively. If they are aware that we are interested in them as individuals, they are more likely to have respect.

- Maintain high expectations of behaviour and work at all times
- Well prepared and stimulating lessons generate good behaviour
- Keep everyone occupied, challenged and motivated
- Work that is well differentiated will ensure all pupils have success and gain a sense of achievement
- Keep an attractive, tidy, organised room with interesting wall displays
- Insist on tidiness from the children – books and equipment to be tidied away
- Develop and encourage independence in all pupils
- Insist on care of books, equipment and furniture
- Insist on high standards of presentation in books
- Insist that the class rules and school rules are followed by all pupils at all times
- Aim to head off problems before they occur. Good humour can often diffuse an awkward situation.
- Classes should not be left unattended except in an emergency

The organisation of activities at lunchtimes assists in maintaining good discipline in the playground. Clubs such as the 5x60, The Buddy Club and ICT Club etc. are vital to occupy pupils at lunchtimes.

Please also refer to the School Anti-Bullying Policy document and LA Exclusion Policy documents.

Parents and pupils have been consulted and their views have been incorporated into the review of this policy.